

# Welcome To Seabrook Island Club

Dear Guest,

Thank you for choosing Seabrook Island Club for your vacation. We're excited to have you visit and want to provide you with some essential information for a seamless experience.

To fully enjoy your time on the island, an amenity card is required for access and charging at the Seabrook Club and Lakehouse facilities. Keep in mind that Seabrook Island operates as a cashless environment, so having your amenity card is essential for all transactions during your stay.

The Amenity Office will facilitate the issuance of Seabrook Club or Lakehouse amenity cards for the duration of your stay. We highly recommend pre-ordering your amenity cards in advance. **If you haven't already done so, please complete and return the preorder form below to the Amenity Office [amenitycards@seabrookisland.com](mailto:amenitycards@seabrookisland.com)**

You can obtain your amenity cards through three methods: in-office pickup during business hours, a lockbox for after-hours pickup, or by having your guest packet mailed to you in advance.

*We recommend the lockbox option for pickups outside business hours. Lockboxes are located on the exterior of our building, a text message will be sent with the lockbox access information, so please provide a cell phone for texting.*

*Mailing your guest packet to your home is an option, if requested, please allow 15 days before your arrival for your guest packet to reach you in time, a \$5.00 postage fee applies. A confirmation email will be sent upon mailing.*

*The Amenity Office is located at 1101 Landfall Way, just before the Security Gate. We can be reached at 843.768.3942 or [amenitycards@seabrookisland.com](mailto:amenitycards@seabrookisland.com)*



Here are important details about fees:

*A refundable card deposit of \$15.00 is required per amenity card, refunded upon the return of cards in usable condition. Certain properties have a daily/weekly Amenity Fee, for 2024 that fee is \$50/day or \$300/week. If applicable, kindly select the number of days you'll be using the Club facilities.*

*Additional guests in the same property wishing to link their credit card will incur a \$50.00 admin fee per credit card.*

*A 22% gratuity is added to all dining tabs.*

As Seabrook Island is private, a vehicle parking pass is required during your time on the island. Your rental company or host will provide you with a Fast Pass QR code. Present the QR code from your email to the satellite pass office, located at 1900 Seabrook Island Road just outside the Bohicket Marina entrance. They will issue a paper vehicle dash pass, which should be displayed in your vehicle while parked on the island.

*Please remember to return your amenity cards in reusable condition to receive credit for the refundable card deposit. There are two designated return boxes on the Island for your convenience—one is located in the outbound lane of the security gate, and the other can be found on the front porch of the amenity office. Your cooperation in returning the cards to either of these locations is greatly appreciated.*

We are dedicated to ensuring your stay is both enjoyable and worry-free. If you have any questions or need further assistance, feel free to reach out to us.

We hope you have a fantastic stay!

The Amenity Office Team



## 2024 Amenity Card Preorder Form

To ensure your cards are ready in advance, if you haven't already done so, kindly return the completed amenity card preorder form to the Amenity Office email at [amenitycards@seabrookisland.com](mailto:amenitycards@seabrookisland.com)

Guest Name:

Property Rented:

Dates of your stay:

Arrival Date:

Departure Date:

Number of Amenity Cards:

Rental Company:

Cards should be:

Office Pick Up

Lockbox Pick Up

Mailed (\$5.00 fee applies)

Mailing Address:

Cell Phone:

Email Address:

Credit Card Number:

Credit Card Expiration:

Billing Zip Code:

Signature:

(Type name in field)

Upon signing the preorder amenity form, you acknowledge and agree to the outlined fees and policies. This agreement ensures the provision of an active amenity card for your upcoming visit.